

**APPLICATION FOR UNESCORTED ACCESS TO GALLATIN FIELD AIR OPERATIONS AREA (AOA)  
AT BOZEMAN YELLOWSTONE INTERNATIONAL AIRPORT (BZN)  
(AOA RENEWAL)**

The Transportation Security Administration (TSA) requires that each airport operator must ensure that no individual is granted unescorted access authority to the (AOA) unless the individual has undergone a Security Threat Assessment (STA) that indicates the individual does not pose a security threat, that the individual possesses lawful status in the United States and verifies the individual's identity.

Applicant Name: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Physical Home Address: \_\_\_\_\_  
(street) (city, state, zip)

Email Address: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

**Continue to next page to request AOA access type. Applications MUST be signed by authorized designee before the badging process can continue.**

**I certify to the following:**

I hold a current and valid driver's license.

I have received, read, and will comply with the Gallatin Airport Authority Non-Movement Area Driving Guide and the Gallatin Airport Authority Rules and Regulations.

I understand the areas that I am authorized to access, and I understand that I am NOT authorized to enter the secured (airline terminal ramp) or air movement areas of the airport. I also understand I am only authorized to operate a vehicle in the general aviation zone(s) authorized, and I certify that I will not drive on general aviation ramps unless I am actively loading, unloading, or servicing an aircraft while it is parked on these ramps.

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**FOR OFFICE USE ONLY**

|           | Transaction type: | Renewal | Lost Badge  | Badge Change | Damaged Badge |
|-----------|-------------------|---------|---|--------------|---------------|
| By: _____ | Date: _____       |         | Retrieve old badge  |              |               |
| _____     | _____             |         | Collect or add to billing spreadsheet: \$25.00                  |              |               |
| _____     | _____             |         | ID Check (Sign & date new copies)                               |              |               |
| _____     | _____             |         | If lost, complete lost badge form & collect \$60.00             |              |               |
| _____     | _____             |         | Assign badge # and issue new badge _____                        |              |               |
| _____     | _____             |         | Update applicant in TSC   |              |               |
| _____     | _____             |         | If walk-in, create expiration reminder in JTECH for next year   |              |               |
| _____     | _____             |         | Update based aircraft workbook with aircraft/hangar information |              |               |
| _____     | _____             |         | Audit   |              |               |

**Reason for AOA access (please complete all fields which apply) :**

**\*\*\*If you only need access to the AOA for a short period of time, it is likely that you can be escorted by a current badgeholder rather than becoming a badgeholder yourself. Check with your authorizing party before beginning the badging process.\*\*\***

**Own (or regularly operate) an aircraft that is based at BZN**

Engine Type: *(please choose one)*

Piston (single)      Turboprop (single)

Piston (twin)      Turboprop (twin)

Jet (single)      Helicopter

Jet (multi)      Sailplane

Tail Number: \_\_\_\_\_

Make & Model: \_\_\_\_\_

Aircraft based in hangar number: \_\_\_\_\_

Aircraft based in tie-down area: \_\_\_\_\_

Billing email address: \_\_\_\_\_

Aircraft registered owner *(if different from yourself)*:

*(billing email address is for tie-down fees not paid to FBO's)*

\_\_\_\_\_  
*(owner printed name)*

\_\_\_\_\_  
*(owner phone number)*

**Own or lease a hangar at BZN *(if you are a regular hangar user but do not own or lease it directly, please complete the "other" section)***

Hangar Owner Name: *(if different from yourself)*

Hangar Number(s): \_\_\_\_\_

\_\_\_\_\_  
*(owner printed name)*

\_\_\_\_\_  
*(owner phone number)*

**Construction Contractor working on a hangar *(if you are a non-construction contractor, please complete the "other" section)***

Name of Contracting Company:

Hangar Number(s) being worked on: \_\_\_\_\_

\_\_\_\_\_  
*(company name)*

\_\_\_\_\_  
*(company phone number)*

Hangar Owner (or party authorizing construction work):

\_\_\_\_\_  
*(printed name)*

\_\_\_\_\_  
*(signature)*

**Employer is located inside the AOA *(if you are contracted by the company rather than a direct employee, please complete the "other" section)***

Name of Employer's Company

\_\_\_\_\_  
*(printed name)*

\_\_\_\_\_  
*(phone number)*

Employer's Authorization:

\_\_\_\_\_  
*(printed name)*

\_\_\_\_\_  
*(signature)*

**Other reason for AOA access *(please complete this section if you do not clearly fall into any of the above categories)***

Please state your reason for needing access to the AOA and the expected duration of work:

\_\_\_\_\_  
\_\_\_\_\_

CEO (or designee) Approval: *\*Please note that acquiring approval for access may add time to the badging process\**

\_\_\_\_\_  
*(printed name)*

\_\_\_\_\_  
*(signature)*